**Self-appraisal form** (fill one in for each sprint)

|  |  |  |  |
| --- | --- | --- | --- |
| Student number | 1007022 | Name | James Braznell |
| Project | Call Centre Assistant | Date | 11/03/2015 |
| Role | Database Analyst | Team | 2 |
| Sprint | 1 |  |  |

# Personal objectives – performance measurement

Step 1 - Enter your agreed personal objectives at the start of each sprint (first 3 columns). **These should be copied from your role description**.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Objectives** | **Evidence provided** | **Relevant procedure** | **Task** | **Evaluation (0-10)**  **Student / tutor** | | **Appendix** |
| Design of database schema according to requirements | ERD | CDP05 | T2 | 7 |  | DB Design5 |
| Implementation of database | DDL Scripts (SQL) | CDP05 | T2 | 8 |  | DB5 |
| Performance and security considerations | A report | CDP05 |  | 5 |  | DB Performance and Security considerations |
| Collaboration | Evidence of collaboration may include:   * Emails and other forms of communication * Screenshots of collaborative tools (e.g. Basecamp) * Version control commit logs | CDP06 | T6/7 | 9 |  | Collaboration |
| Attendance | Class registers  Meeting minutes signed by project manager | CDP01 |  | 10 |  | Attentance sheet1  Attentance sheet2  Attentance sheet3  minutes of week 1 meeting  minutes of week 2 meeting (a) minutes of week 2 meeting (b) minutes of week 3 meeting (a) minutes of week 3 meeting (b)  minutes of week 4 meeting (b) minutes of week 5 meeting (a) minutes of week 5 meeting (b)  minutes of week 6 meeting |
|  |  |  | Total: | /50 | /50 |  |

Step 2 - As you work through the sprint you should gradually fill in the other 3 columns:

* **Task**: The reference of each task allocated to you, as specified in the SCRUM backlog. Note that not all objectives will have associated tasks (e.g. attendance)
* **Evaluation**: Your evaluation of each objective, based on the evidence attached (see below), and using the scales/instructions provided in the relevant procedures. Your tutor will complete the second column.
* **Appendix**: The reference of the appendix in which the evidence can be found (Appendix A, appendix B etc. please attach to this form). Don’t hesitate to add comments and notes to your appendices to highlight particular sections, relevant pieces of code etc.